

**UNOFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
DECEMBER 17, 2024, REGULAR BOARD MEETING**

Chair, Dave Moore called the regular board meeting to order at 5:03 PM.

Roll Call showed a quorum with the following Board Members present:

Dave Moore, Chair, Dorothy Moore, Treasurer,

Member-at-large- Alice (Chrissy) Matheson

Jed Carter, Vice Chair, Absent

The Chair welcomed the Public: Greg Watts, Anthony Chandler, Carol Batdorf, Tom Strizak, Melina Reylek, Elaine Clayton, and Mary Hodley.

Also, in attendance – Bob Hanus from Operations Management

Lisa Chandler Office Management

The Chair asked for the customary **moment of silence**.

Agenda Item #3 - Board Member Report.

The Chair requested Board member reports from the members present. Dorothy Moore reported posting of the Agenda at the Water Office, and Post Office. The Chair, Dave Moore reported posting of the Agenda to the BCCWID website and website maintenance.

Agenda Item #4 Approval of the 11/26/2024 Regular Board Meeting Minutes

The Chair opened to the board, with the recommendation to table the 11/26/24 meeting minutes as the report did not have the financials cited on the minutes from the Financial Report of November 2024. Chair Dave Moore recommended to table the approval of the 11/30/2024 until the next board meeting in January 2025. Dorothy Moore, Treasure so moved, Alice Matheson seconded the motion, and the motion carried unanimously.

Agenda Item #5 Treasure's Financial Report for Approval as of 11/30/2024.

Chair Dave Moore noted that the 11/31/24 Financial Report submitted for approval was incomplete and needed to be reviewed with the Treasure prior to approval. The previously tabled 10/30/2024 Financial Report was not on the agenda for discussion at the 12/17/2024 meeting. Upon review no. **Chair Dave Moore** moved to table the 10/31/2024 and 11/30/2024 Financial Reports until the next meeting on 01//25. Dorothy Moore Treasure read the management read the tabled Financial Report not cited on the Meeting Minutes. Chair, Dave Moore moved to table the 11/30

Treasures Financial Report. Alice Matheson seconded; motion carried unanimously.

Agenda Item #6 Operations Report for Approval as of 12/13/2024

Operator Bob Hanus provided a review & recap of his Operations Report submitted to the Board with 23 work orders completed. Work orders completed included turn-ons, turn-offs, replacement of meters or auto reads, 1 main line or service line breaks, well/booster site repair/maintenance, final reads-1, re-reads-9, water pressure/condition issues & customer service provided 51 Blue Stakes; 68 Pink Slips were sent out. Water samples, Arsenic is collected quarterly, collected (Oct.). Big John is sitting 7; Oasis at 6.3; GOA jumped to 10. As we know, Arsenic is a rolling 4-month average. Collected 2 Bacteria Samples for the month, and they were absent. Annual Samples, no annual samples taken for last month.

Well Stats reported

Date	B John 1				Oasis 1		Oasis 2		GOA 2		GOA 3	
	WL	DRW			WL	DRW	WL	DRW	WL	DRW	WL	DRW
11/19/24	24'8"	26'8"			27'7"	29'2"	27'6"	29'5"	24'7"	27'4"	25'3"	26'4"

Upon completion of review and discussion, the Chair called for motion to approve the 12/13/24 Operations report. Dorothy Moore so moved; Alice Matheson seconded the motion. Upon vote the motion to approve the Operations Report as of 12/13/24 as submitted was approved, and the motion carried unanimously by the Board.

Agenda Item #7 Letter of Resignation from Jed Carter Discussion and Possible Action

On November 8, wrote a letter of resignation due to his desire to personal reasons, children their growth and needs. Upon review and discussion. Chair, Dave Moore moves to accept Vice Chair, Jed Carter resignation. Dorothy Moore seconds. Motion carried unanimously

Agenda Item #8 Chandler Construction Change Order and Possible Action

Chair, Dave Moore reported on the necessary changes incurred on the Ironwood/Palo Verde water main replacement, noting Bob Hanus agreed the necessary changes were charged at minimal to the district. The changes were due to the infrastructure being unknown. Blue stakes were off from 10 to 30', boring under Mud Springs and necessary, and adjustments were imperative to complete mainline replacement. Chair Dave Moore read the charges totaling \$ 19,856.60. Chair called for any concerns or questions for extra requirements. No questions were noted. Chair, Dave Moore called for a motion to approve the charges. Dorothy Moore so moved; Alice Matheson seconded. Upon vote, motion carried unanimously.

Agenda Item #9 Discussion and Possible Action on Transition to New Board

Chair, Dave Moore opened with the recognition of the newly elected Black Canyon City Water Improvement District Board. Congratulations to Elaine Clayton, Thomas Strizak and Melina Reylek as the new board members as of January 1, 2025. Requesting information as to the transition for the incoming board. Chair, Dave Moore noted that Dorothy Moore, Treasure and Alice Matheson, Member at large, terms will be ending as of 12/31/2024. Chair, Dave Moore was recalled and resigned his term and will also be ending this term as of 12/31/2024.

Agenda Item #10 Call to the Public

Greg Watts, Owner user, extends gratitude to all for service and wanted to know about the US Post Office leak and district policy on time limit for repair. Melia Reylek asked if the Financial Reports for 10/31/24 and 11/30/2024 would be reconciled before resignations on 12/31/2024. Office manager and Treasure agreed to meet before month end.

Dave Moore motioned to adjourn the meeting, and the meeting adjourned at 6:20 pm

The next Regular Board Meeting will be in January 2025, Black Canyon City Public Library

Certification:

I, Donna Lisa Chandler, certify that the Agenda for December 17, 2024, Regular Board Meeting was publicly posted at the Water District Office and Post Office on December 15, 2024, on or before 4:30 PM.

Donna Lisa Chandler

Donna Lisa Chandler

ATTESTED: I, Dave Moore, Chair of the Black Canyon City Water Improvement District, certify that the minutes are true and correct to the best of my knowledge and belief.

Respectfully submitted,

David E. Moore

Chair

Transcription of the minutes was completed by Donna Lisa Chandler on 12/24/2024