

## NOTICE OF MEETING

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT BLACK CANYON CITY WATER IMPROVEMENT DISTRICT GOVERNING BOARD WILL HOLD AN OPEN MEETING TUESDAY, APRIL 22, 2025 BEGINNING AT 5:00 PM AT THE BLACK CANYON CITY LIBRARY, 34701 S. OLD BLACK CANYON HIGHWAY, BLACK CANYON CITY, AZ. THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 4:45 PM.

The Board may vote to go into executive session for legal advice on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

### AGENDA

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS
3. CONSENT AGENDA
  - APPROVAL OF MINUTES
    - Special Meeting of January 10, 2025
    - Regular Meeting of January 28, 2025
    - Special Meeting of March 4, 2025 - Pending Transcription
    - Regular Meeting of March 25, 2025 - Pending Transcription
    - Special Meeting of April 18, 2025 - Pending Transcription

*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff member, or member of the public in the audience requests that the item be considered separately before the vote on the motion. For any item removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.*

4. REPORTS AND CORRESPONDENCE—The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling it for further consideration and decision at a later date.
  - A. Chair's Report – Activities for last month
    - Report on Board vacancy mailer
    - Report on website mailer
    - Report on customer information update mailer
    - Report on the status of the backflow prevention program
    - Report on contractor contacts
    - Report on Water Conservation Grant

## Operations Report

- Report on Well depths
- Usage Summary
- Report on Big John 3 start date
- Report on NACOG meeting
- Report on School House Road electrical panel repairs/panel replacement
- Report on meter reads

### **B. Treasurer Report**

1. Review of financial reports re:
  - November 2024; review and possible approval
  - December 2024; review and possible approval
  - January 2025; review and possible approval
  - February 2025; review and possible approval
  - March 2025; review and possible approval
  - April 2025; review and possible approval

2. Report on Bank Balances as of April 21, 2025

BMO	\$91,105.35
Y.C. CIP Funds	\$154,597.68
General	\$11,616.85

Invoices for two Capital Improvement Emergency Repairs to be submitted

### **5. NEW BUSINESS**

(A-D was on the March agenda)

- A. Discussion and possible action re: Possible ratification of \$3,000 expenditure for installation of a meter on Oasis Well #2.
- B. Discussion and possible action re: Possible ratification of \$12,833.00 expenditure to replace the electrical panel with a disconnect on the School House Rd booster pump
- C. Discussion re: Responsibilities and accountability of a Special District. discussed when Bill is present)
- D. Discussion and possible action re: King Way new service line connections to the district's system – Responsibilities of property owners and District.
- E. Discussion and possible action re: Possible ratification of \$495.00 expenditure for removal of bees on Bertha St. project
- F. Discussion and possible action re: Establishing an ordinance regarding the owner/user's responsibility to remove overgrowth and other potential hazards around meter boxes.
- G. Discussion and possible action re: Identifying new meter replacement following



procurement guidelines

- H. Discussion and possible action re: Adopting a tree at HDH park
- I. Discussion and possible action re: Developing an Ordinance with strategies to conserve water and limit new meter installations.

1. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Black Canyon City Water Improvement District Board need not request permission in advance. **The Water Improvement District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them.** Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Water Improvement District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

2. ADJOURNMENT

If any disabled person needs any accommodation, please notify the Black Canyon City Water Improvement District before the scheduled meeting time.

Notice of Meeting (Agenda) dated and posted April 21, 2025. At \_\_\_\_\_ local time.

*Elaine Clayton*  
BCCWID Board Chair

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