

# NOTICE OF MEETING

**PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT BLACK CANYON CITY WATER IMPROVEMENT DISTRICT GOVERNING BOARD WILL HOLD AN OPEN MEETING TUESDAY, JULY 22, 2025 BEGINNING AT 5:00 PM AT THE BLACK CANYON CITY LIBRARY, 34701 S. OLD BLACK CANYON HIGHWAY, BLACK CANYON CITY, AZ. THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 4:45 PM.**

The Board may vote to go into executive session for legal advice on any agenda item, pursuant to **A.R.S. § 38-431.03(A)(3)**. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

## AGENDA

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS

### INTRODUCTION OF ATTENDEES

3. CONSENT AGENDA
  - APPROVAL OF MINUTES
    - Special Board Meeting of June 16, 2025
    - Regular Board Meeting of June 24, 2025

*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff member, or member of the public in the audience requests that the item be considered separately before the vote on the motion. For any item removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.*

4. REPORTS AND CORRESPONDENCE—The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling it for further consideration and decision at a later date.
  - A. **Chair’s Report - Activities for last month**
    - Update on Transition to New Office Location
    - Update on Transition of Financial Oversight to Natalie Galgano, CPA
    - Update on 2023-2024 Audit
    - Update on WIFA Reimbursement
  - B. **Operations Report - Activities for last month**
    - Well Depth Measurements – Current status of all active wells

- Monthly Water Usage Summary
- Project Status Overview – Updates on all operations projects for June and July
- Big John #3 – Progress and recent reports from KP Ventures/NCS Engineering, including recommendations
- School House Road Electrical Panel – Report on repair progress and estimated date of APS approval and reconnecting power
- Online Work Orders – Status update on work order system and interfacing ability
- Emergency Phone Coverage Policy – Clarification on who handles emergency calls when the Operations Manager is on vacation

## 5. NEW BUSINESS

- A. Discussion and Possible Action re: review and possible approval of financial reports presented by District CPA.
- B. Discussion and Possible Action re: Possible vote to go into executive session pursuant to A.R.S. § 38-431.01(A)(3) for legal advice and A.R.S. 38-431.01(A)(4) to give directions to legal counsel re: Bob Hanus’s performance review and possible revisions to Bob Hanus’ WET Contract.
- C. Discussion and Possible Action re: Possible vote to go into executive session pursuant to § 38-431.01(A)(3) for legal advice and A.R.S. 38-431.01(A)(4) to give directions to legal counsel re: a possible contract for Julie Owings for her role as temporary office clerk.
- D. Discussion and Possible Action re: Possible approval of Resolution #2025-\_\_\_\_\_ ratifying certain Board actions taken at the Governing Board Meeting held June 16, 2025, including:
1. Ratifying the Board’s decision to enter into executive session to discuss Lisa Chandler’s contract.
  2. Ratifying the Board’s decision to offer a revised Agreement to Lisa Chandler.

### Reconvene into public session

- E. Discussion and Possible Action re: Bob Hanus’s WET contract.
- F. Discussion and Possible Action re: contract for services by Julie Ownes.
- G. Discussion and Possible Action re: Consideration of selection of a date for performance review for Bob Hanus.
- H. Discussion and Possible Action re: Consideration of possible actions recommended by Kenny Porter with KP Ventures regarding Big John #3 well.

## 6. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Black Canyon City Water Improvement District Board need not request permission in advance. **The Water Improvement District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them.** Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Water Improvement District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

## 7. ADJOURNMENT

If any disabled person needs any accommodation, please notify the Black Canyon City Water Improvement District before the scheduled meeting time.

Notice of Meeting (Agenda) dated and posted July 20, 2025. At \_\_\_\_\_ local time.

By: *Chains Clayton*