

## NOTICE OF MEETING

**PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT BLACK CANYON CITY WATER IMPROVEMENT DISTRICT GOVERNING BOARD WILL HOLD AN OPEN MEETING TUESDAY, NOVEMBER 25, 2025 BEGINNING AT 5:00 PM AT THE NEW BLACK CANYON CITY WATER OFFICE, 34301 OLD BLACK CANYON HIGHWAY, SUITE #4, BLACK CANYON CITY, AZ. THE OFFICE WILL BE ACCESSIBLE TO THE PUBLIC AT 4:45 PM.**

The Board may vote to go into executive session for legal advice on any agenda item, pursuant to **A.R.S. § 38-431.03(A)(3).** The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

### AGENDA

- CALL TO ORDER
- ROLL CALL OF BOARD MEMBERS
- INTRODUCTION OF ATTENDEES
- CONSENT AGENDA

### APPROVAL OF MINUTES

- 10/28/25 Regular Meeting
- 10/28/25 Executive Meeting
- 11/5/25 Special Budget Meeting

*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member or staff member requests that the item be considered separately before the vote on the motion. For any item removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed on the regular agenda.*

- **REPORTS AND CORRESPONDENCE**—The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report may be limited to directing staff to study the matter or scheduling it for further consideration and decision at a later date.

### **A. Chair's Report – Activities for last month**

- **Update on move to the new office**
- **Rental option for adjoining office space**
- **Update on the budget**

#### **B. Operations Report**

- **Report on Well depths**
- **Usage Summary**
- **Other Operational Matters**

#### **C. General Managers' Report – Jerry Postema**

- **Operations and oversight updates**
- **Update on the field operations transition**
- **Introduction of the new field operations team**

#### **D. Financial Report – Melina Reylek, Treasurer**

#### **E. NEW BUSINESS**

1. Discussion and possible action re: Review and discussion of the Treasurer's Report/Budget.
2. Discussion and possible action re: Operation's Report(s).
3. Discussion and possible action re: General Manager's Report(s).
4. Discussion and possible ratification re: WET Mutual Cancellation Agreement.
5. Discussion and possible action re: Hiring administrative support for minute transcription and office backup.
6. Discussion and possible action re: The purchase of a recording device for board meetings.
7. Discussion and possible action re: Roles and responsibilities of board members.
8. Discussion and possible action re: Adjournment into an Executive Session with legal counsel pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice re: social media posting, board etiquette, decorum, and potential development of policies for such

items.

9. Discussion and possible action re: Inter-Account Funds Transfers.
10. Discussion and possible action re: District Budget Adoption.
11. Discussion and possible action re: Proposed Independent Contractor Agreement for Interim Field Operations Services with Arizona Utility Operations.

## CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Black Canyon City Water Improvement District Board need not request permission in advance. **The Water Improvement District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them.** Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Water Improvement District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

## F. FUTURE AGENDA ITEMS

- a. Agenda Item(s) for future Board Meetings

## G. ADJOURNMENT

If any disabled person needs any accommodation, please notify the Black Canyon City Water Improvement District before the scheduled meeting time.

Notice of Meeting (Agenda) dated and posted November 24, 2025. At \_\_\_\_\_ local time.

By: Elaine Clayton