

NOTICE OF MEETING

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT BLACK CANYON CITY WATER IMPROVEMENT DISTRICT GOVERNING BOARD WILL HOLD AN OPEN MEETING TUESDAY, March 24, 2026 BEGINNING AT 5:00 PM AT THE BLACK CANYON CITY COMMUNITY LIBRARY, 34701 SOUTH OLD BLACK CANYON HIGHWAY, BLACK CANYON CITY, AZ. THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 4:45 PM.

The Board may vote to go into executive session for legal advice on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

AGENDA

- Call to Order
- Roll Call of Board Members
- Introduction of Attendees

CONSENT AGENDA

The items on the consent agenda are considered routine and will be adopted in one motion unless

A board member or staff member requests that the item be considered separately before the vote on the motion. For any item removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed on the regular agenda.

APPROVAL OF MINUTES:

- A. Regular Board Meeting of January 27, 2026, Pending
- B. Special Board Meeting of February 12, 2026, Pending
- C. Regular Board Meeting of February 24, 2026, Pending

REPORTS AND CORRESPONDENCE

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report may be limited to directing staff to study the matter or scheduling it for further consideration and decision at a later date.

A. Chair's Report – Activities for last month

- Update on WIFA Well Loan Reallocation of Funds
- Update on NRWA Revolving Loan Application
- Update on New Operations RFP Posting
- Update on Operations Contract
- Update on Metron Meter Training
- BCCWID Water Operator Internship
- Goals for 2026
- Update on Meter Reads and Billing
- Update on annual audit

B. Operations Report

- Usage Summary
- Other Operational Matters

C. General Managers' Report – Summary by Board Chair

D. Financial Report – Bookkeeper's Report Posted on BCCWID.com

NEW BUSINESS

- A. Discussion and Possible Action re: Approval of Ratification Resolution No. 2026-01 ratifying certain Board actions taken at a meeting on March 5, 2026, namely, the decision to hire Aleshia Michels for the Utility Clerk position with the District without properly agendaizing the possible action.
- B. Discussion and Possible Action re: Approval of Proposed Employment Agreement with Aleshia Michels and Authorization for Board Chair and Board Secretary to Execute the Same.
- C. Discussion and Possible Action re: Plans, Goals, Priorities for 2026
- D. Discussion and Possible Action re: WIFA Well Loan Reallocation of Funds
- E. Discussion and Possible Action re: NRWA Revolving Loan Application
- F. Discussion and Possible Action re: New Operations RFP Posting
- G. Discussion and Possible Action re: Operations Contract
- H. Discussion and Possible Action re: Vote to go into executive session for legal advice pursuant to A.R.S. § 38-431.03 (A)(3); and for possible instruction to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) regarding the contract with and invoices from AJT Solutions.
- I. Discussion and Possible Action re: AJT Solution Invoices
- J. Discussion and Possible Action re: Possible BCCWID Water Operator Internship
- K. Discussion and Possible Action re: Meters/Meter Reads and Billing

- L. Discussion and Possible Action re: Irene Brooks transcribing meeting minutes
- M. Discussion and Possible Action re: Update on Metron Meter Training and District Meters

CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Black Canyon City Water Improvement District Board need not request permission in advance. **The Water Improvement District Board may not discuss or take action on any items not specifically identified on the agenda. Therefore, Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.**

FUTURE AGENDA ITEMS

- A. Rate Increase
- B. District's 2026-2027 Budget

ADJOURNMENT

If any disabled person needs any accommodation, please notify the Black Canyon City Water Improvement District before the scheduled meeting time.

Notice of Meeting (Agenda) dated and posted March 20, 2026 at _____ local time.

By: *Elaine Clayton*
Board Chair