

# NOTICE OF MEETING

**PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT BLACK CANYON CITY WATER IMPROVEMENT DISTRICT GOVERNING BOARD WILL HOLD AN OPEN MEETING TUESDAY, JANUARY 28, 2025 BEGINNING AT 5:00 PM AT THE BLACK CANYON CITY LIBRARY, 34701 S. OLD BLACK CANYON HIGHWAY, BLACK CANYON CITY, AZ. THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 4:45 PM.**

The Governing Board of the Black Canyon City Water Improvement District will meet in regular session on Tuesday, January 28, 2025, at 5:00 p.m. The Board may vote to go into executive session for legal advice on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

## AGENDA

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS
3. CONSENT AGENDA
  - A. APPROVAL OF MINUTES
    - Special Meeting of January 10, 2025

*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. For any item removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.*

4. REPORTS AND CORRESPONDENCE- The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

**A. Chair's Report – Activities for last month**

**B. Operations Reports**

- Status of Big John 3 well project.

5. NEW BUSINESS
  - A. Discussion and possible action re: Approval of monthly Financial Report for November 2024 and December 2024.
  - B. Discussion and possible action re: BMO Bank account.
  - C. Discussion and possible action re: Acceptance of the resignation of Dave Moore.
  - D. Discussion and possible action re: presentation and training by the District's attorney regarding the open meeting law, conflicts of interest, and Board duties.

- E. Discussion and possible action re: two vacancies on the Board.
- F. Discussion and possible action re: Services of Rural Water Impact to update and manage the District's website.
- G. Discussion and possible action re: Online bill payment options and user fees with current vendor INHANCE.
- H. Discussion and possible action re: relocating the District office from suite #6 to suite #1.
- I. Discussion and possible action re: capital improvement projects.
- J. Discussion and possible action re: possible rewrite of the policy manual, including potential revisions to the District's procurement policies.
- K. Discussion and possible action re: Past due accounts.
- L. Discussion and possible action re: possible ratification of purchase of office computers.

6. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Black Canyon City Water Improvement District Board need not request permission in advance. **The Water Improvement District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them.** Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Water Improvement District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

7. ADJOURNMENT

If any disabled person needs any type of accommodation, please notify the Black Canyon City Water Improvement District before the scheduled meeting time.

Notice of Meeting (Agenda) dated and posted January \_\_\_\_, 2025. At \_\_\_\_\_, local time.

By: \_\_\_\_\_